

Rivercrest Property Owners Association Architectural Request Form

Name _____

Contact Phone _____

Address _____

E-Mail _____

This form is too filled out with requested information before submission for review by the Architectural Review Committee or by the Board of Directors. To avoid delays in the review process, please provide all required information. Your request will not be processed until all the information has been received.

1. Give an accurate description of the work proposed. Include pictures, colors, structural design including materials to be used. Painting, attach color chip or samples. Fences, specify materials, style, height, color and lot location where fence is to be installed. _____

2. Attach as many elevations (front and side) views of the proposed work as is necessary, including measurements, to accurately describe it. This is required for outside construction, i.e.; room additions, porches, decks, sun rooms, concrete work, etc. A copy of property lines may need to be provided to understand dimensions and distances from property lines.

As a courtesy to neighbors, whose lot is adjacent to yours, or those who would reasonably view the changes/improvements from their property, will be contacted by the Architectural Committee informing them of the proposed/pending request.

Send completed form and any attachments to:

Rivercrest Property Owners Association

P.O. Box 571

Arden, NC 28704